

LEGACY

DEVELOPMENT · DESIGN · CONSTRUCTION · SALES

Functional Role Junior Interior Designer/Technical Designer for Brewer Design Solutions

Job Title: Junior Interior Designer/Technical Designer
Reports To: Interior Design Project Manager / VP of Design

We are a *customer-centric* organization that builds value through proven success in *leadership, integrity and adaptability*. Our *passion* is in selecting remarkable locations, using market driven research backed by innovative design and full-service offerings to create world class communities. Through unparalleled *perseverance*, our team takes *pride* in creating award winning experiences that improve the quality of life for our customers. A Legacy home or community respects the place and creates the space where people love being home.

Summary

As a Junior Interior Designer/Technical Designer, you will have proven experience of having successfully supported a design team on projects from inception to completion, while also demonstrating exceptional design skills. Furthermore, you will be comfortable working autonomously and possess exceptional attention to detail.

Responsibilities:

- Supporting projects efficiently, within schedule and within budget
- Assisting on briefing the design team on active projects
- Selection, specification and procurement of FF&E This includes presentations (via PowerPoint) and proposals
- Track and communicate project details, guaranteeing on time delivery of project work with BDS team
- Collaborate all design selections and creative concepts with design team
- Participate in the documentation of Interior Design CD sets, as required
- Request pricing on all selections from vendors
- Review mark-up drawing sets with design comments
- Complete ID drawings, as required
- Process check and credit card requests for design or furniture per BDS accounting process
- Process change orders for custom homes per process
- Oversee documenting all selections in a clear format, for finalizing design, including taking photos of all finishes
- Oversee the completion of finish boards
- Assemble look books in a digital format
- Assist with downloading drawings, CAD files, and inspiration images
- Save all work per process on the BDS and DCS server
- Support Owner/Lead Designer on any project or task
- Any miscellaneous project or task asked or required as necessary
- Travel as required
- All work to be reviewed by Interior Design Project Manager / VP of Design before final.

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Education/Experience

- ❑ You must have a minimum of a Bachelor Degree in Interior Design or Interior Architecture, with minimum 2 years' post-graduate experience
- ❑ Ability to create and develop conceptual designs
- ❑ Ability to advise clients on all technical aspects of a design project
- ❑ Advanced skills in Photo-Shop, InDesign and freehand sketching
- ❑ Knowledge of FF&E selection (materials, finishes, detailing and scheduling)
- ❑ Experience in using AutoCAD and/or Revit required
- ❑ Knowledge of US building and ADA codes
- ❑ Self-motivated but also a good team player who is able to work quickly and efficiently in an organized manner
- ❑ Self-confident, receptive to constructive feedback and able to cope with criticism of your work
- ❑ Proven experience in dealing with suppliers and contractors
- ❑ The skill to visualize concepts and explain them to others
- ❑ Fully competent in producing detailed FF&E specification with pricing, materials, finishes, and various types of schedules: plumbing fixture, finish, lighting, door hardware, etc.
- ❑ Excellent communication skills including verbal, written and visual
- ❑ Exceptional attention to detail

LEGACY **CORE VALUES**

Innovative

Embrace change, solve problems, self-improvement

Do the Right Thing

Honest, integrity, and pride - no corner cutting even when hard.

Team Approach

Positive, Respectful, encouraging team player

Customer Focus

Internally with team and externally

Perseverance

Never give up, find solutions for problems

100% complete

Passion

Use your passion as a fuel for your purpose, and encourage others